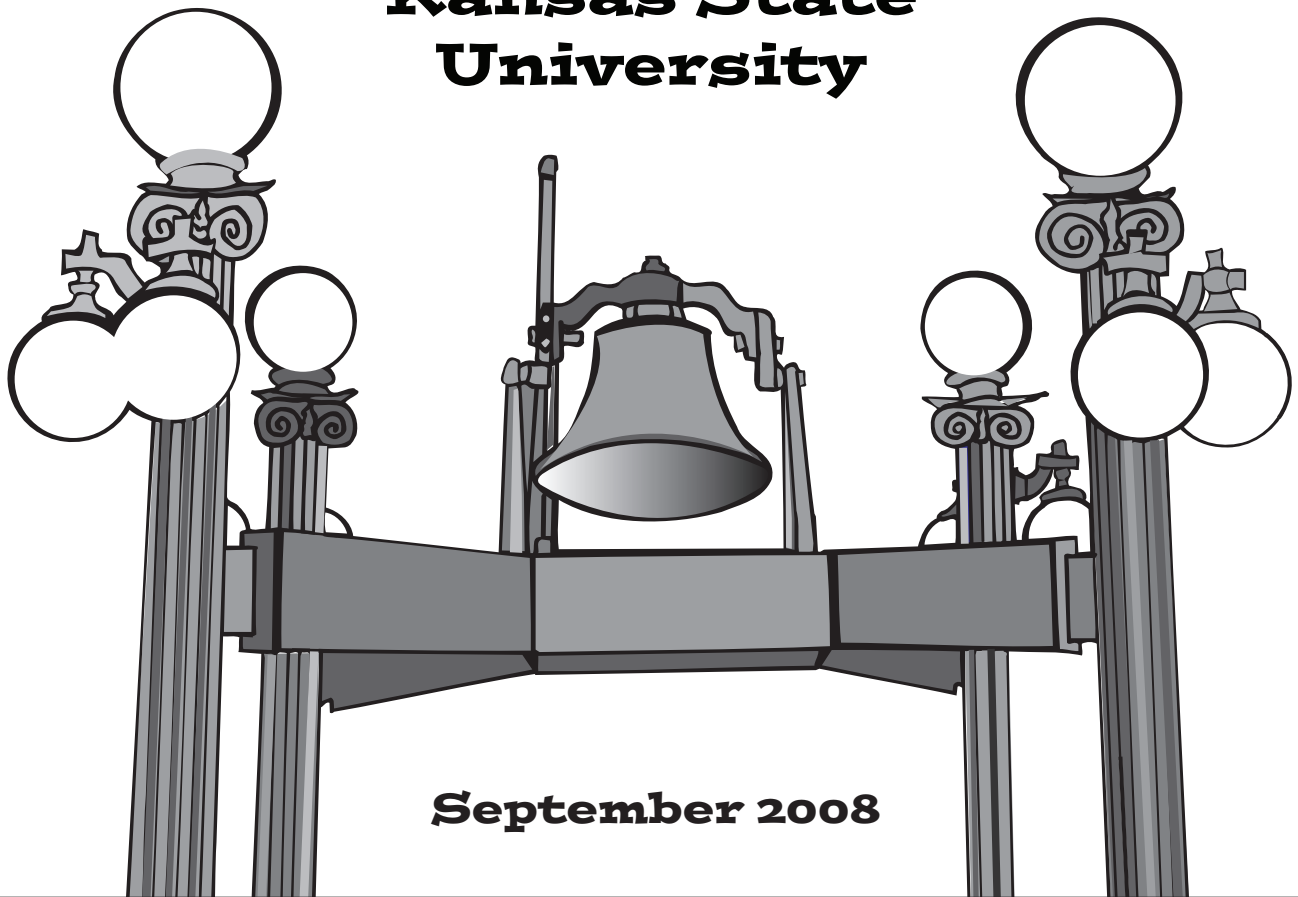


**Doctor of Philosophy in
Adult and
Continuing
Education**

**College of Education
Kansas State
University**



September 2008

Doctor of Philosophy in Adult & Continuing Education

Kansas State University
College of Education

Mission Statement

The College of Education is dedicated to preparing educators to be knowledgeable, ethical, caring decision makers through excellence in the:

- delivery of exemplary instruction to students at the undergraduate and graduate levels;
- *production, interpretation, and dissemination of sound and useful research and scholarship and*
- provision of leadership, collaboration, and service within the profession
- promotion, understanding, and celebration of diversity.

DEPARTMENT OF EDUCATIONAL LEADERSHIP

ADMISSION REQUIREMENTS FOR PH.D. IN ADULT & CONTINUING EDUCATION

The Adult and Continuing Education Faculty have set the following minimum requirements for admissions into this program:

The Adult Education Faculty have set the following minimum requirements for admissions into this program:

- a. A completed Graduate School application The application materials may be obtained from:

Office of Graduate Studies
College of Education
18 Bluemont Hall
1100 Mid-Campus Drive
Kansas State University
Manhattan, KS 66506-5301
785-532-5595
<http://www.ksu.edu/grad/gsprospective/apply>

- b. A statement of objectives which includes: the reasons for seeking this degree; intended area of specialization within the program; any research interests; past and present employment; and future professional plans. If you have a request for a specific faculty member to serve as major professor, indicate that preference in the statement of objectives.

- c. Two OFFICIAL transcripts from the institution awarding your bachelor's degree and two OFFICIAL transcripts from all the institutions at which any graduate credits were completed. *Copies that are stamped "issued to student" cannot be accepted.*
- d. Satisfactory completion of an undergraduate degree and a master's degree from a regionally accredited college or university.
- e. A minimum of 500 on the verbal scale, 500 on the quantitative scale, and 4.0 on the analytical writing scale of the General Test of the Graduate Record Examination. (GRE). To be accepted, the test must have been taken within the last 5 years.
- f. Three letters of recommendation, which address the applicant's academic ability, professional work history and competence, and potential success in graduate study.
- g. A current resume.
- h. Evidence of academic writing skills. Writing samples can include a research or practice paper written for a previous graduate course, a thesis, an evaluation study, a published article, or other writing for an academic audience.
- i. Graduate School Application Fee
Domestic Students A \$40 application fee is required for all domestic students; ***your application will not be processed without this fee.*** Please make a check out to the KSU Graduate School, and include it with your application. If you are applying online, you may pay by credit card.

International Students A \$55 application fee is required; ***your application will not be processed without this fee.*** Please pay with an *international cashier's check or money order* (in U.S. funds) to the KSU Graduate School, and include it with your application. We cannot accept cash or personal checks from international students. If you are applying online, you may pay by credit card.

The application materials are to be submitted to:

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College of Education
18 Bluemont Hall
1100 Mid-Campus Drive
Kansas State University
Manhattan, KS 66506-5301

Application Deadlines. Although the College of Education accepts applications throughout the year, the following deadlines are established to allow the faculty adequate time to review the completed application. Failure to meet the deadline could delay admission to the program

Domestic Students

Fall semester — March 1
Spring semester — October 1
Summer semester — February 1

International Students

Fall semester — February 1
Spring semester — August 1
Summer semester — December 1

For more information about requirements for this degree contact:

Dr. W. Franklin Spikes, Director of Doctoral Programs
Department of Educational Leadership
College of Education
363 Bluemont Hall
1100 Mid-Campus Drive
Kansas State University
Manhattan, KS 66506-5312
785-532-5535

Non-Degree Status In some cases, a student may wish to take a course(s) prior to being admitted in a degree program. In these cases, a person must be admitted on a non-degree status.

Students may take up to nine graduate credit hours as a non-degree student in the Graduate School, prior to being admitted into a graduate degree program. However, successful completion of any hours taken as a non-degree seeking student does not guarantee admission into the program.

Ph. D. Procedures Handbook. Once admitted, students should obtain the Handbook from the Office of Graduate Studies in the College of Education. The Handbook includes information and guidelines about the supervisory committee, the program of study, the preliminary exam, the dissertation, and the final oral defense of the dissertation.

Graduate Assistantships. A limited number of graduate assistantships are available in the College of Education. Access www.educ.ksu.edu/grad/assistantships.htm for detailed information. Contact the Office of Graduate Studies for an application. Assistantships are commonly available for the academic year (fall and spring semesters). Completed graduate assistant applications must be sent by April 1 to each department for which the applicant would like to be considered. It is helpful to talk with the appropriate department chair to find out specifics of the assistantships available in the department.

Financial Aid. Questions about financial assistance should be directed to the Student Financial Assistance Office, 104 Fairchild Hall, Manhattan, KS 66506, 785-532-6420, ksusfa@ksu.edu.

Major Professor and Supervisory Committee

Once admitted to the program, a major professor is assigned to each student. In consultation with the major professor, the student selects three additional graduate faculty members to serve on the supervisory committee. The student's supervisory committee must have at least one member from another discipline. The supervisory committee guides the student in the development of a program of study and in the formulation of research. Once the student successfully completes the preliminary examination and is admitted to candidacy, an additional faculty member is appointed by the Graduate School to chair the oral defense of the student's doctoral dissertation.

The Ph.D. in Adult Education

The Doctor of Philosophy Degree (Ph.D.) in Adult Education requires a minimum of 90 post-baccalaureate, graduate credit hours. The program is designed to prepare scholars who are committed to a career with the responsibilities and requirements associated with college/university faculty membership and/or interest in the development of knowledge, theory, and research in other educational settings.

Ph.D. Program Requirements (* = Required Courses)

A. Required Academic Core Course (12 hours)

EDACE 780	Introduction to Adult Education	3 hrs*
EDACE 790	Characteristics of the Adult Learner	3 hrs*
EDACE 830	Program Planning in Adult Education	3 hrs*
EDACE 886	Seminar: Social Foundations of Adult Education	3 hrs*

B. Required 900 Level Doctoral Courses (9 hours)

EDACE 937	Organization and Administration of Adult Education	3 hrs*
EDACE 916	Foundations of Adult Education	3 hrs*
EDACE 986	Advanced Seminars in Adult Education	3 hrs*

C. Required Research Courses (9 hours minimum)

EDCEP 816	Research Methods	3 hrs*
EDCEP 817	Statistical Methods in Education	3 hrs*
EDCEP 917	Experimental Design in Educational Research	3 hrs*

(Normally Ph.D. students take between 6-12 hours of additional research-related coursework as part of the Ph.D. program.)

D. Elective Courses

EDACE 750	Women, Education and Work	3 hrs
EDACE 786	Topics: Adult Education Summer Institute	3 hrs
EDACE 786	Topics: Diversity in the Workplace	3 hrs
EDACE 786	Topics: Innovative Instructional Strategies	3 hrs
EDACE 786	Topics: Adult Learners with Disabilities	3 hrs
EDACE 786	Topics: Principles of Human Resource Development	3 hrs

EDACE 816	Introduction to Community Education	3 hrs
EDACE 820	Advanced Methods of Teaching	3 hrs
EDACE 825	Theory & Practice of Continuing Education	3 hrs
EDACE 860	Non-Traditional Study for Adults	3 hrs
EDACE 886	Sem: Adult Learning & Motivation	3 hrs
EDACE 886	Sem: Adults in Career & Life Transitions	3 hrs
EDACE 886	Sem: Human Resource Development Policy	3 hrs
EDACE 886	Sem: Program Evaluation	3 hrs
EDACE 886	Sem: Self-Directed Learning	3 hrs
EDACE 886	Sem: Significant Literature in Adult Education	3 hrs
EDACE 886	Sem: Trends & Issues in Adult Education	3 hrs
EDACE 886	Sem: Trends & Issues in Human Resource Development	3 hrs
EDCIP 832	The Community/Junior College	3 hrs

E. Experiential and Individualized Courses (0-6 hours)

EDACE 733	Practicum in Adult and Continuing Education	3 hrs
EDACE 775	Readings in Adult and Continuing Education	1-3 hrs
EDACE 795	Problems in Adult and Continuing Education	1-3 hrs
EDACE 991	Internship in Adult and Continuing Education	3-6 hrs

F. Doctoral research (30 hours minimum)

EDACE 999	Doctoral Research	30 hrs
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ADULT EDUCATION DOCTORAL GRADUATE FACULTY MEMBERS

Faculty Member

S. Jane Fishback, Associate Professor
785-532-5554
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Charles R. Oaklief, Professor
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913-962-6264 – Kansas City
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Jeff Zacharakis, Assistant Professor
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jzachara@ksu.edu

Research Interests

Adult Development & Learning,
Women's Issues in Education and
the Workplace, Adult Learners
in Higher Education

Participation in Adult Education,
Academic Adult Education Problems,
College & University Partnerships,
Competency-based Learning

Adult Learners in Higher Education,
Academic Advising, Adults in
Transition

Adult Learning in the Workplace,
Human Resource Development,
Program Planning, Administration
and Evaluation

History of adult education, and
Leadership, organizational and
community development