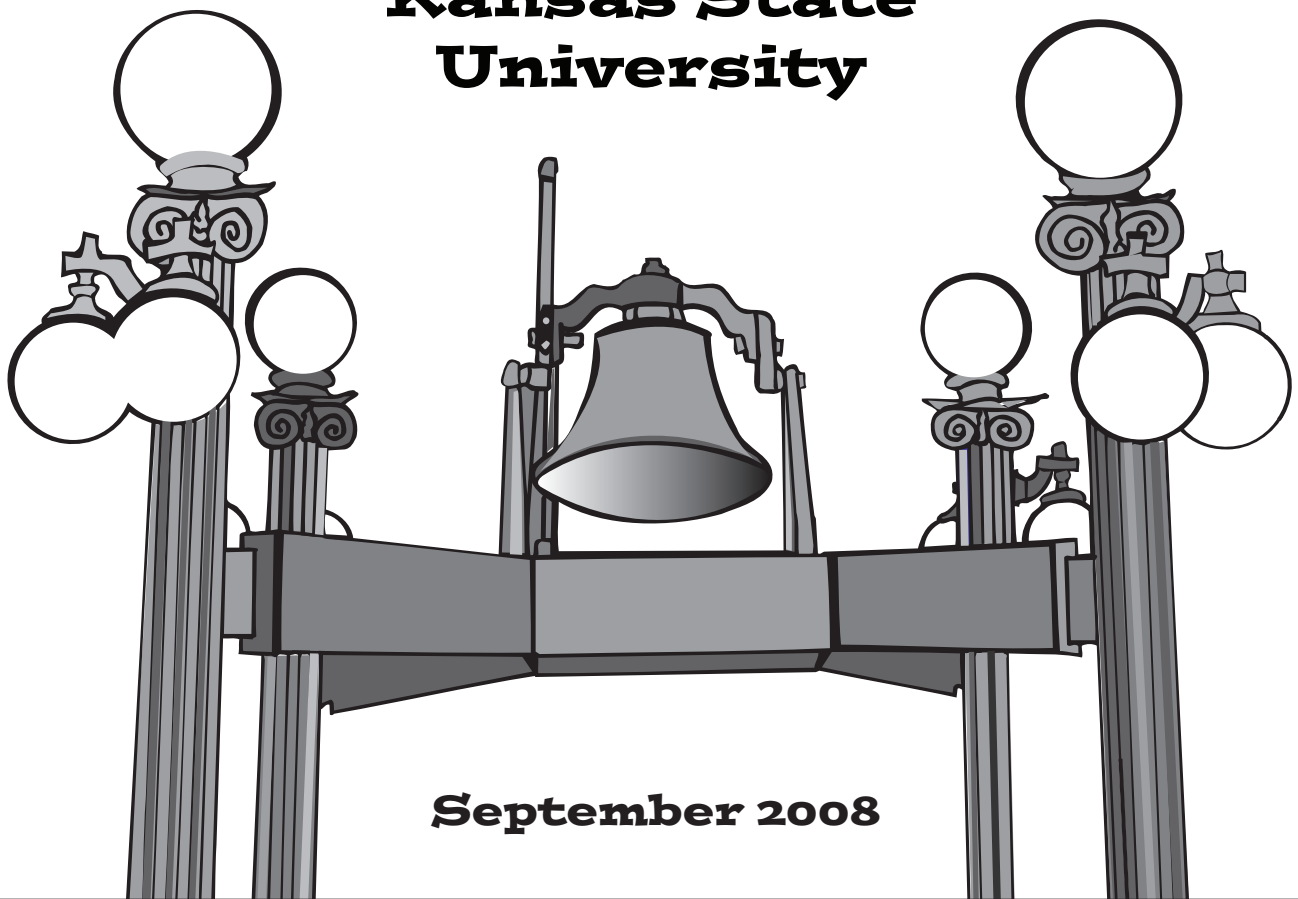


Doctor of Education in Adult and Continuing Education

**College of Education
Kansas State
University**



September 2008

Doctor of Education in Adult & Continuing Education

Kansas State University
College of Education

Mission Statement

The College of Education is dedicated to preparing educators to be knowledgeable, ethical, caring decision makers through excellence in the:

- delivery of exemplary instruction to students at the undergraduate and graduate levels;
- *production, interpretation, and dissemination of sound and useful research and scholarship and*
- provision of leadership, collaboration, and service within the profession
- promotion, understanding, and celebration of diversity.

DEPARTMENT OF EDUCATIONAL LEADERSHIP

ADMISSION REQUIREMENTS FOR ED.D. IN ADULT & CONTINUING EDUCATION

The Adult and Continuing Education Faculty have set the following minimum requirements for admissions into this program:

- a. A completed Graduate School application. The application materials may be obtained from:
Office of Graduate Studies
College of Education
18 Bluemont Hall
1100 Mid-Campus Drive
Kansas State University
Manhattan, KS 66506-5301
785-532-5595
<http://www.ksu.edu/gradgsprospective>'apply
- b. A statement of objectives which includes: the reasons for seeking this degree; intended area of specialization within the program; any research interests; past and present employment; and future professional plans. If you have a request for a specific faculty member to serve as major professor, indicate that preference in the statement of objectives.
- c. Two OFFICIAL transcripts from the institution awarding your bachelor's degree and two OFFICIAL transcripts from all the institutions at which any graduate credits were completed. *Copies that are stamped "issued to student" cannot be accepted.*

- d. Satisfactory completion of an undergraduate degree and a master's degree from a regionally accredited college or university.
- e. A minimum of 500 on the verbal scale, and either 500 on the quantitative scale, or 4.0 on the analytical writing scale of the General Test of the Graduate Record Examination. (GRE). To be accepted, the test must have been taken within the last 5 years.
- f. Three letters of recommendation, which address the applicant's academic ability, professional work history and competence, and potential success in graduate study.
- g. A current resume.
- h. Evidence of academic writing skills. Writing samples can include a research or practice paper written for a previous graduate course, a thesis, an evaluation study, a published article, or other writing for an academic audience.
- i. Graduate School Application Fee
Domestic Students A \$40 application fee is required for all domestic students; ***your application will not be processed without this fee.*** Please make a check out to the KSU Graduate School, and include it with your application. If you are applying online, you may pay by credit card.

International Students A \$55 application fee is required; ***your application will not be processed without this fee.*** Please pay with an *international cashier's check or money order* (in U.S. funds) to the KSU Graduate School, and include it with your application. We cannot accept cash or personal checks from international students. If you are applying online, you may pay by credit card.

The application materials are to be submitted to:

Office of Graduate Studies
College of Education
18 Bluemont Hall
1100 Mid-Campus Drive
Kansas State University
Manhattan, KS 66506-5301
785-532-5595
coegrads@ksu.edu

Application Deadlines. Although the College of Education accepts applications throughout the year, the following deadlines are established to allow the faculty adequate time to review the completed application. Failure to meet the deadline could delay admission to the program.

Domestic Students		
Fall semester	—	March 1
Spring semester	—	October 1
Summer semester	—	February 1
International Students		
Fall semester	—	February 1
Spring semester	—	August 1
Summer semester	—	December 1

For more information about requirements for this degree contact:

Dr. W. Franklin Spikes, Director of Doctoral Programs
 Department of Educational Leadership
 College of Education
 363 Bluemont Hall
 1100 Mid-Campus Drive
 Kansas State University
 Manhattan, KS 66506-5312
 785-532-5535

Non-Degree Status In some cases, a student may wish to take a course prior to being admitted in a degree program. In these cases, a person must be admitted on a non-degree status. Students may take up to nine graduate credit hours as a non-degree student in the Graduate School, prior to being admitted into a master's degree program. However, successful completion of any hours taken as a non-degree seeking student does not guarantee admission into the program.

Ed. D. Procedures Handbook. Once admitted, students should obtain the Handbook from the Office of Graduate Studies in the College of Education. The Handbook includes information and guidelines about the supervisory committee, the program of study, the preliminary exam, the dissertation, and the final oral defense of the dissertation.

Graduate Assistantships: A limited number of graduate assistantships are available online at <http://coe.ksu.edu/grad/assistantships.htm> in the College of Education. Contact the Office of Graduate Studies for an application. Assistantships are available usually only for the fall and spring semesters. Completed graduate assistant applications must be sent by April 1 to each department for which the applicant would like to be considered.

Financial Aid. Questions about financial assistance should be directed to the Student Financial Assistance Office, 104 Fairchild Hall, Manhattan, KS 66506, 785-532-6420, finaid@ksu.edu

Major Professor and Supervisory Committee

Once admitted to the program, a major professor is assigned to each student. In consultation with the major professor, the student selects three additional graduate faculty members to serve on the supervisory committee. The student's supervisory committee must have at least one member from another discipline. The supervisory committee guides the student in the development of a program of study and in the formulation of research and clinical/internship experiences. Once the student successfully completes the preliminary examination and is admitted to candidacy, an additional faculty member is appointed by the Graduate School to chair the oral defense of the student's doctoral dissertation.

The Ed.D. in Adult Education

The Doctor of Education Degree (Ed.D.) in Adult Education requires a minimum of 94 post-baccalaureate, graduate credit hours. The program is designed to prepare educators who are committed to a career with the responsibilities and requirements associated with excellence in educational practice.

Ed.D. Program Requirements (* = Required Courses)

A. Required Academic Core Course (12 hours)

EDACE 780	Introduction to Adult Education	3 hrs*
EDACE 790	Characteristics of the Adult Learner	3 hrs*
EDACE 830	Program Planning in Adult Education	3 hrs*
EDACE 886	Seminar: Social Foundations of Adult Education	3 hrs*

B. Foundations of Education (12 hours)

Ed.D. students are required to take 12 hours of the following foundations courses or their equivalent. Courses must be approved by the Ed.D. Supervisory Committee.

EDCEP 816	Research Methods	3 hrs*
EDACE 916	Foundations of Adult Education	3 hrs*
EDACE 886	Seminar: Historical and Philosophical Analysis of Education OR	
EDCIP 910	Multicultural Curriculum Programming or	3 hrs
EDCEP 912	Psychological Bases of Educational Thought and Practice	3 hrs

C. Research Courses (Minimum of 6 hours)

EDCEP 817	Statistical Methods in Education	3 hrs.
EDCEP 819	Survey Research	3 hrs.
EDCEP 917	Experimental Design in Educational Research	3 hrs.
SOCIO 724	Qualitative Methodology	3 hrs.

D. Elective Courses (0-6 hours)

EDACE 750	Women, Education and Work	3 hrs
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EDACE 786	Topics: Adult Education Summer Institute	3 hrs
EDACE 786	Topics: Diversity in the Workplace	3 hrs
EDACE 786	Topics: Innovative Instructional Strategies	3 hrs
EDACE 786	Topics: Adult Learners with Disabilities	3 hrs
EDACE 786	Topics: Principles of Human Resource Development	3 hrs
EDACE 816	Introduction to Community Education	3 hrs
EDACE 820	Advanced Methods of Teaching	3 hrs
EDACE 825	Theory & Practice of Continuing Education	3 hrs
EDACE 860	Non-Traditional Study for Adults	3 hrs
EDACE 886	Sem: Adult Learning & Motivation	3 hrs
EDACE 886	Sem: Adults in Career & Life Transitions	3 hrs
EDACE 886	Sem: Human Resource Development Policy	3 hrs
EDACE 886	Sem: Program Evaluation	3 hrs
EDACE 886	Sem: Self-Directed Learning	3 hrs
EDACE 886	Sem: Significant Literature in Adult Education	3 hrs
EDACE 886	Sem: Trends & Issues in Adult Education	3 hrs
EDACE 886	Sem: Trends & Issues in Human Resource Development	3 hrs
EDACE 937	Organization & Administration of Adult Education	3 hrs
EDACE 986	Advanced Seminar in Adult Education	3 hrs
EDCIP 832	The Community/Junior College	3 hrs

E. Experiential and Individualized Courses (0-6 hours)

EDACE 733	Practicum in Adult and Continuing Education	3 hrs
EDACE 775	Readings in Adult and Continuing Education	1-3 hrs
EDACE 795	Problems in Adult and Continuing Education	1-3 hrs

F. Clinical Experience (12 hours)

EDACE 991	Internship/Clinical Experience	12 hrs*
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G. Doctoral Research (minimum of 16 hours)

EDACE 999	Doctoral Research	16 hrs*
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Adult Education Doctoral Graduate Faculty Members

Faculty Member

Research Interests

S. Jane Fishback, Associate Professor
785-532-5554
jfishback@ksu.edu

Adult Development & Learning,
Women's Issues in Education and
the Workplace, Adult Learners in
Higher Education

Charles R. Oaklief, Professor
785-532-5771
oaklief@ksu.edu

Participation in Adult Education,
Academic Adult Education Problems,
College & University Partnerships,
Competency Based Learning

Cheryl J. Polson, Professor
785-532-5535 – Manhattan
913-962-6264 – Kansas City
cpolson@ksu.edu

Adult Learners in Higher Education,
Academic Advising, Adults in
Transition

W. Franklin Spikes, Professor
785-532-5873
wfs3@ksu.edu

Adult Learning in the Workplace,
Human Resource Development,
Program Planning, Administration and
Evaluation

Jeff Zacharakis, Assistant Professor
785-532-5872
jzachara@ksu.edu

History of adult education, and
leadership, organizational and
community development